



## Welcome Letter

We are excited that you will be a part of our cast family as we prepare for our Spring 2012 production of *School House Rock Live! Jr.* Below is important information regarding auditions, casting, rehearsals and shows. More specific information will be provided at the parent meeting, in emails and on our website ([www.the-act.org](http://www.the-act.org)) throughout the production period.

### Parent Meeting

The parent meeting will take place immediately after arrival at the first rehearsal for your child's cast. Attendance, costumes, volunteer assignments, and tech/show information will be covered during this meeting. **Please be sure to have at least one parent attend.**

- ⊗ A.C.T. One Cast (Grades K-6, Thursdays) - Thursday, January 26, 2012; 4:30pm-5pm
- ⊗ A.C.T. Two Cast (Grades K-6, Saturdays) - Saturday, January 28, 2012; 12:00-12:30pm

### COOP Theater

The A.C.T. is a cooperative theater. Any family that has opted into the Coop has agreed to volunteer their time to the production in exchange for a reduced tuition rate. Please understand that all families are required to put in the same amount of effort. See our website for detailed information about your committee/production requirements and mark your calendars with important dates. You will need to complete a Parent Volunteer Form indicating your committee preference(s) and turn it in before or at auditions. Each family will receive their committee assignments at the parent meeting. **Please take the time to read the committee descriptions carefully and understand your commitment.** Once your committee is assigned, you are responsible for fulfilling the entire commitment. We have done our best to make the coop as fair as possible. Please note, that the Coop commitment is on a family basis, not based on each child's registration. However, depending on production needs, we reserve the right to require families with multiple children in the cast to take on additional jobs.



## Audition Info.

Auditions will be held at the Acton Congregational Church, Youth Room, 12 Concord Road, Acton. Detailed audition information can be found in the audition letter.

- ✪ A.C.T. One Cast (Grades K-6, Thursdays) - Thursday, January 19, 2012; 4:30pm-7:30pm
- ✪ A.C.T. Two Cast (Grades K-6, Saturdays) - Saturday, January 21, 2012; 9:00am-12:00pm

**Please contact Lynda immediately if you have a conflict.**

## Rehearsal Info.

Rehearsals begin the week of January 26<sup>th</sup> at the Acton Congregational Church, Youth Rm., 12 Concord Road.

- ✪ A.C.T. One Cast (Grades K-6, Thursdays) - Thursdays; 4:30pm-7pm
- ✪ A.C.T. Two Cast (Grades K-6, Saturdays) - Saturdays; 12:00-2:30pm

## Tech Week

Cast members are required to attend **ALL** of their cast's tech rehearsals.

- ✪ **A.C.T. One Cast** (Thursdays) Tuesday April 24<sup>th</sup> and Thursday, April 26<sup>th</sup> 5:00-8:30pm
- ✪ **A.C.T. Two Cast** (Saturdays) Monday April 23<sup>rd</sup> and Wednesday, April 25<sup>th</sup> 5:00-8:30pm

## Performances

Cast members are required to attend **ALL** of their cast's performances.

- ✪ **A.C.T. One Cast** (Thursdays) Saturday, April 28<sup>th</sup> 6pm and Sunday, April 29<sup>th</sup> 2pm
- ✪ **A.C.T. Two Cast** (Saturdays) Friday, April 27<sup>th</sup> 7pm and Saturday, April 28<sup>th</sup> 2pm

## Email

Please make sure we have at least one current email address for your family, as this is how we communicate any updates or changes of rehearsals, as well as other urgent and necessary information throughout the production.

## Refund Policy

A full refund less a \$50 processing fee is available with notice given prior to **Thursday, January 5, 2012**, in writing via email or mail. **No refunds will be given after that date!! NO EXCEPTIONS!**

## Contact Info.

email: [info@the-act.org](mailto:info@the-act.org)  
website: [www.the-act.org](http://www.the-act.org)  
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We have been thrilled about the overwhelming response to participate in School House Rock Live! Jr. It is such a pleasure to see so many familiar faces while also welcoming many new members to The A.C.T. family!